NOTICE TO PAY OR QUIT

(DEMAND FOR RENT)

Date: _____

This notice is sent to _____ ("Tenant") and further directed to all residents, occupants, subtenants, and any others in possession of the Premises.

Property Address: _____ ("Premises")

Lease Start Date: _____ ("Lease")

In accordance with your Lease and the laws located in this State, after service on you of this notice, you are hereby given the following instructions:

NOTICE OF NON-PAYMENT. Within _____ days, the Landlord demands the amount due:

- ☐ Past Rent: $_____ For the period of: _____
- ☐ Late Fees: $_____ Details: _____
- ☐ Other Fees: $_____ Details: _____

Total Amount Due: $_____

Payment Instructions: _____

If the above payment is not made within the required timeframe, the Tenant will be required to quit and deliver possession of the Premises.

YOU ARE FURTHER NOTIFIED that the Landlord hereby elects to declare that forfeiture of your Lease under which you hold possession of the Premises if you fail to perform or otherwise comply. Such noncompliance will institute legal proceedings to recover rent and possession of said Premises which shall result in a judgment against you including costs and necessary disbursements together with possible statutory damages as allowed by law for such unlawful detention.

Landlord Signature: _____ Date: _____

Print Name: _____

Address: _____

Telephone: (_____) _____-_____

E-Mail: _____

AFFIDAVIT OF SERVICE

County of _____

State of _____

Date: _____

I. SERVER

I, _____ ("Server"), declare under penalty of perjury that a notice for eviction was

delivered and served in the following manner:

II. RECIPIENT

The notice for eviction was delivered to:

a.) Defendant/Respondent: _____ ("Recipient")

b.) Address/Location: _____

c.) Date & Time: _____ Time: _____ ☐ AM ☐ PM

III. DELIVERY

The Recipient received the eviction notice by: (check one)

- ☐ **Mail.** The Server sent the eviction notice in the mail by: (check one)
  - ☐ Standard Mail
  - ☐ Certified Mail (with return receipt)
  - ☐ FedEx
  - ☐ UPS
  - ☐ Other
- ☐ **Direct Service.** The Server handed the eviction notice to a person identified as the Recipient.
- ☐ **Someone at the Residence.** The Server handed the eviction notice to someone who identified as living at the residence and stated their name is: _____.
- ☐ **Someone at the Workplace.** The Server handed the eviction notice to someone who identified to be the Recipient's co-worker and stated their name is: _____.
- ☐ **Leaving at the Residence.** The Server left the eviction notice in the following area: _____.
- ☐ **Recipient Rejected Delivery.** The Server delivered the eviction notice to the Recipient in-person and did not accept delivery.
- ☐ **Other.** _____.

IV. VERIFICATION

I declare under penalty of perjury under the laws located in this State that the foregoing is true and correct.

Server Signature: _____ Date: _____

Print Name: _____