# SMALL BUSINESS LOAN AGREEMENT

## 1. THE PARTIES

This Small Business Loan Agreement ("Agreement") made on _____, is by and between:

Borrower: _____ with a mailing address of _____ ("Borrower"), and

Lender: _____ with a mailing address of _____ ("Lender").

## 2. LOAN TERMS

The Lender agrees to lend the Borrower under the following terms:

### a. PRINCIPAL AMOUNT

$_____

### b. INTEREST RATE

_____% compounded per: (check one)

- ☐ Month
- ☐ Annum
- ☐ Other: _____

### c. BORROWER TO RECEIVE THE BORROWED MONEY ON

_____

Hereinafter known as the "Borrowed Money."

## 3. PAYMENTS

The full balance of the Borrowed Money, including all accrued interest and any other fees or penalties, is due and payable in: (check one)

- ☐ **A LUMP SUM.** The Borrower shall repay the Borrowed Money as a lump sum, in full, in the amount of $_____ (principal and interest) by _____ ("Due Date").
- ☐ **INSTALLMENTS.** Borrower shall pay principal and interest installment amounts equal to $_____ with the first (1st) payment due on _____ and the remaining payments to be paid: (check one)
- ☐ **Weekly.** with any remaining balance payable on _____ ("Due Date").
- ☐ **Monthly.** with any remaining balance payable on _____ ("Due Date").
- ☐ **Quarterly.** with any remaining balance payable on _____ ("Due Date").

Hereinafter known as the "Repayment Period."

## 4. PAYMENT IS DUE

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Any payment made by the Borrower is considered late if made more than _____ day(s) after any payment due date ("Payment Due Date"). This shall include, but not be limited to, any payment made related to the Repayment Period, the Due Date, or any other payment mentioned in this Agreement.

## 5. LATE FEE

If the Borrower makes a late payment for any Payment Due Date, there shall be: (check one)

- ☐ **NO LATE FEE.**
- ☐ **LATE FEE.** The Borrower shall pay a late fee of $_____ for each: (check one)
- ☐ **Occurrence.** payment is late.
- ☐ **Day.** payment is late.

## 6. SECURITY

This Agreement shall be: (check one)

- ☐ **UNSECURED.** There shall be no security provided in this Agreement.
- ☐ **SECURED.** There shall be property to secure this Agreement described as: _____ ("Security").

The Security shall transfer to the possession and ownership of the Lender immediately pursuant to Section 11 of this Agreement. The Security may not be sold or transferred without the Lender's consent until the Due Date. If Borrower breaches this provision, Lender may declare all sums due under this Agreement immediately due and payable, unless prohibited by applicable law. The Lender shall have the sole option to accept the Security as full payment for the Borrowed Money without further liabilities or obligations. If the market value of the Security does not exceed the Borrowed Money, the Borrower shall remain liable for the balance due while accruing interest at the maximum rate allowed by law.

## 7. CO-SIGNER

(check one)

- ☐ **NO CO-SIGNER.** This Agreement shall not have a Co-Signer.
- ☐ **CO-SIGNER.** This Agreement shall have a Co-Signer known as _____ ("Co-Signer") who agrees to the liabilities and obligations on behalf of the Borrower under the terms of this Agreement. If the Borrower does not make payment, the Co-Signer shall be personally responsible and is guaranteeing the payment of the principal, late fees, and all accrued interest under the terms of this Agreement.

## 8. PREPAYMENT PENALTY

The Borrower shall be charged: (check one)

- ☐ **NO PRE-PAYMENT PENALTY.** The Borrower is eligible to pre-pay the Borrowed Money, at any time, with no pre-payment fee.
- ☐ **A PRE-PAYMENT PENALTY.** If the Borrower pays any Borrowed Money to the Lender with the specific purpose of paying less interest, there shall be a pre-payment fee of: (check one)
- ☐ $_____

☐ _____% of the pre-paid amount.

☐ Other. _____

## 9. INTEREST DUE IN THE EVENT OF DEFAULT

In the event the Borrower fails to pay the Agreement in full on the Due Date, the unpaid principal shall accrue interest at the maximum rate allowed by law until the Borrower is no longer in default.

## 10. ALLOCATION OF PAYMENTS

Payments shall be first (1st) credited to any late fees due, second (2nd) any to interest due, and any remainder will be credited to the principal.

## 11. ACCELERATION

If the Borrower is in default under this Agreement or is in default under another provision of this Agreement, and such default is not cured within the minimum allotted time by law after written notice of such default, then Lender may, at its option, declare all outstanding sums owed on this Agreement to be immediately due and payable. This includes any rights of possession in relation to the Security described in Section 6.

## 12. ATTORNEYS' FEES AND COSTS

Borrower shall pay all costs incurred by Lender in collecting sums due under this Agreement after a default, including reasonable attorneys' fees. If Lender or Borrower sues to enforce this Agreement or to obtain a declaration of its rights hereunder, the prevailing party in any such proceeding shall be entitled to recover its reasonable attorneys' fees and costs incurred in the proceeding (including those incurred in any bankruptcy proceeding or appeal) from the non-prevailing party.

## 13. WAIVER OF PRESENTMENTS

Borrower waives presentment for payment, a notice of dishonor, protest, and notice of protest.

## 14. NON-WAIVER

No failure or delay by Lender in exercising Lender's rights under this Agreement shall be considered a waiver of such rights.

## 15. SEVERABILITY

In the event that any provision herein is determined to be void or unenforceable for any reason, such determination shall not affect the validity or enforceability of any other provision, all of which shall remain in full force and effect.

## 16. INTEGRATION

There are no agreements, verbal or otherwise that modify or affect the terms of this Agreement. This Agreement may not be modified or amended except by a written agreement signed by Borrower and Lender.

## 17. CONFLICTING TERMS

The terms of this Agreement shall control over any conflicting terms in any referenced agreement or

document.

## 18. NOTICE

Any notices required or permitted to be given hereunder shall be given in writing and shall be delivered (a) in person, (b) by certified mail, postage prepaid, return receipt requested, (c) by facsimile, or (d) by a commercial overnight courier that guarantees next day delivery and provides a receipt, and such notices shall be made to the parties at the addresses listed above.

## 19. EXECUTION

The Borrower executes this Agreement as a principal and not as a surety. If there is a Co-Signer, the Borrower and Co-Signer shall be jointly and severally liable under this Agreement.

## 20. GOVERNING LAW

This Agreement shall be governed under the laws in the State of _____.

## 21. ADDITIONAL TERMS & CONDITIONS

_____

## 22. ENTIRE AGREEMENT

This Agreement contains all the terms agreed to by the parties relating to its subject matter, including any attachments or addendums. This Agreement replaces all previous discussions, understandings, and oral agreements. The Borrower and Lender agree to the terms and conditions and shall be bound until the Borrower repays the Borrowed Money in full.

**Lender Signature**: _____ Date: _____

Print Name: _____

**Borrower Signature**: _____ Date: _____

Print Name: _____

**Co-Signer Signature** (if any): _____ Date: _____

Print Name: _____

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